

MEMO

Protective Services

Communities, Housing and Infrastructure

3rd Floor, Marischal College



ABERDEEN
CITY COUNCIL

To	Team Leader, Legal and Democratic Services		
From	Diane Sande Licensing Standards Officer, Protective Services		
Email	Commerial@aberdeencity.gov.uk	Date	15 th November 2016
Tel.	01224 522541	Our Ref.	DBS/MAC
Fax.	01224 523887	Your Ref.	

Licensing (Scotland) Act 2005

Premises Licence Review

The Adelphi Kitchen, 28 Adelphi, Aberdeen
Town House: Thursday December 1 2016, 10.30 am

With reference to the above, in September I was advised by the Litigation and Licensing section of Aberdeen City Council that the annual fee reminder letter had been returned to the Licensing section.

I contacted the Chris Tonner and Lynsey Tonner regarding the letter to seek confirmation that the address was correct and also to remind the licence holder that the annual fee was due by 1st October 2016.

As from 7th September 2016 the licence holder was in direct contact with the Licensing section, I had no further involvement with this matter.

It is my understanding that The Adelphi Kitchen is currently closed

Regards

Diane Sande
Licensing Standards Officer